

Competency Self-Assessment for Electricians Not Members of a Recognised Trade Body

The purpose of this form is to demonstrate to the verifier the competency of the person who carried out the electrical installation as required in Standard 4.5 - Electrical Safety in the Domestic Handbook.

Notes:

1. This form is not required where the electrical installations has been carried out by an electrician who is registered with NICEIC, a member of SELECT or an equivalent organisation accredited by UKAS to conduct inspections or provide certification services (ISO/IEC17065)
2. This form must be completed by the electrician who carried out the electrical installation.
3. Where competency requirements below are not met, the electrical installation must be checked and certified by a Certifier of Construction or an electrician who meets criteria listed in 1 above.

Section 1 – General Details

Installation Address: <i>Please print the address of the property where the installation has taken place.</i>	
Installers Name: <i>Please print your name and address.</i>	
Installers Business: <i>If you are a business, please print your business name.</i>	

Section 2 – Equipment

You must be able to confirm the following:- enter “YES” in the relevant box

I confirm that I possess and have a current calibration certificate for the following testing equipment in order to carry out basic electrical test and inspection of an installation:	
1. A voltage indicator for safe isolation, and either	
2. A multifunction installation test meter (which will can carry out all test procedures),	
or 2. Each of the following:-	
<ul style="list-style-type: none"> • A low/high Insulation Resistance test meter, and 	
<ul style="list-style-type: none"> • An Earth Fault Loop Impedance Tester (EFLI) / Prospective Fault Current (PFC) Tester, and 	
<ul style="list-style-type: none"> • A Residual Current Device (RCD) Tester. 	

Section 3 – Insurance

You must be able to confirm the following:- enter “YES” in each relevant box

I have public liability insurance (£2m is minimum recommended)		
I employ staff in my business	Yes	No
If YES , I hold employers’ liability insurance (£5 million minimum is recommended)		

Section 4 – Qualifications and experience

You must be able to confirm the following – enter “YES” in each box as appropriate

I hold a current SJIB or a JIB Grade Card?	
I hold a current ECS Health & Safety Certificate?	
I have satisfactorily completed a registered apprenticeship and had practical training in electrical installation work or an equivalent registered training program.	
I hold an SVQ Level III or equivalent in Electrical Installation or the predecessor City & Guilds certification, OR	
The ACA (Advanced Competence Assessment) (1995 apprentice training scheme), AND successful completion of the Distance Learning Course, the Enhanced College Week where the apprenticeship was completed after September 1995.	
I have one or both of the following qualifications	
An approved, assessed Electrical Installation Design and Verification or Inspection and Testing Training Course within the previous five years, where the apprenticeship was completed before 1995, OR	
The SQA Certificate in Electrical Installation Parts 1 and 2 or approved equivalent, AND gained an assessed certificate for BS7671 (as amended) Inspection & Testing of electrical installations within the last 5 years.	

Declaration

Please sign this form to confirm that the statements contained therein are a true account of your current qualifications, experience and competencies.

Signed:	Dated:
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You must attach a copy of your SJIB/ JIB Card with this completed form.